



Secretary-Treasurer for School District 39 (Vancouver)

An influential role for a financial leader

With a yearly budget of approximately \$500 million, our large, urban and multicultural school district provides programs to approximately 50,000 students from Kindergarten to Grade 12 and over 2,500 adult education students. Serving our diverse district in 100 facility sites, our programs and services are designed to address both complex challenges and extraordinary opportunities.

As Secretary Treasurer, you will be a trusted and valued member of the five-person senior management team, working alongside the Superintendent and as the Corporate Financial Officer of the Board. You will oversee all aspects of District's financial matters – including procurement, sustainability, finance and will ensure the District is in compliance with all accounting and administrative procedures specified by legislation and local policies.

In addition to this critical financial leadership role, you will also have overall accountability for the facilities, operations, and maintenance departments and you will oversee all legal and general business activities of the District. Finally, as the holder of the corporate record of Board proceedings you will provide guidance and support for Board operations and governance.

Your background and qualifications are impressive. You hold a recognized business-related degree (CPA or MBA preferred) with extensive experience in financial management, preferably in the public sector – specifically in developing and managing complex budgets. With a portfolio of broad experiences in large, complex and unionized organizations, you have had success in providing visionary leadership, building strong relationships and working within complex political landscapes. You will also have a strong knowledge of governance issues associated with working with Boards in the public sector.

Using your innate ability to see the big picture while understanding the details, you will be able to successfully link our educational aspirations with our corporate necessities. This talent will also be behind your ability to identify areas of improvement and bring forward innovative new ideas and approaches.

Exceptional communication and interpersonal skills will support you in your many dealings with stakeholder groups. With a large and professional team reporting into you, strong supervisory and inspirational leadership skills are essential. Your professional achievements reflect a demonstrated commitment to innovation, excellent problem-solving skills and a familiarity with technological infrastructure. Finally, you support the District's core work of supporting 21st century teaching and learning within the context of a large urban school district.

This competition is managed by Go Futures HR, Inc. To apply, please send your resume and supporting documents by June 2, 2017 to resumes@gofutureshr.com. If you would like more information about the position, please contact our search consultant, Catherine Jagger at Catherine@gofutureshr.com.

For more information on this unique and dynamic opportunity, please visit sd39.bc.ca or www.makeafuture.ca/vancouver.