

73rd Annual Trade Show, Convention and AGM

“THE BUSINESS OF EDUCATION”

Hilton Double Tree Hotel, Regina, SK

April 25th, 26th & 27th 2018

WEDNESDAY, APRIL 25TH

Suggested Dress: Business Casual

11:30 a.m.	New Member Orientation Luncheon: <i>(New Members, Fraternal Delegates, Educational Partners and Executive Board Only)</i>	Prince Albert
12:00 noon	Registration Desk Opens – pick up name tags at registration desk (lunch on your own)	Outside Moose Jaw
1:00 p.m.	Opening Welcome – Introductions Introductions Fraternal Delegates Introduction New Members	
1:15 p.m.	Election Report	
1:30 p.m.	Plenary Information Session – LAFOIP & Legal Potpourri	Moose Jaw
3:00 p.m.	Plenary Information Session – Internet Child Exploitation (ICE)	Moose Jaw
4:30 p.m.	Trade Show Opens – trade show booths, refreshments and supper	Capital A/B
8:00 p.m.	Trade Show Closes Hospitality Rooms	TBA

THURSDAY, APRIL 26TH

7:30 a.m.	Breakfast	Capital A
8:00 a.m.	Election Report	Capital A
8:30 a.m.	Minister of Education – Hon Gordon Wyant	Capital A

Concurrent Sessions

9:00 a.m.	Concurrent Session – Digital Citizenship in Saskatchewan Schools	Qu’Appelle
9:00 a.m.	Concurrent Session – Google for Organizations Collaboration in the Cloud	Prince Albert
10:00 a.m.	Concurrent Session – Digital Citizenship in Saskatchewan Schools	Qu’Appelle
10:00 a.m.	Concurrent Session – Google for Organizations Collaboration in the Cloud	Prince Albert
11:00 a.m.	Plenary Information Sessions – School Safety Plan & Emergency Response Protocol	Capital A
12:15 p.m.	Lunch (bag lunch)	Foyer
12:45 p.m.	Vendor Presentations PowerSchool Powerland Computers Baragar Software Right Labs	Prince Albert Qu’Appelle Capital B SBCC Three Room

1:30 p.m. **Functional Group Sessions** – includes dialog, discussion and information presentations. Name tags will indicate the rooms for each group meeting.

4:30 p.m. **Pre-Banquet Come & Go Social** Prince Albert
Sponsored by Powerland Computers

6:30 p.m. **Past Presidents/Presidents Banquet** Capital A
Greetings from Educational Partners SSBA, LEADS, DMO,
Presentation of Honorary Life Support Membership
Presentation of Life Membership

9:00 p.m. Hospitality Room TBA

FRIDAY, APRIL 27TH

8:00 a.m. Breakfast Capital A

8:30 a.m. Final Election Report Capital A

9:00 a.m. **Functional Group Sessions cont'd** Same as Thursday

11:30 p.m. **AGM & Elections** Capital A

12:30 noon Lunch Capital A

1:30 p.m. Adjournment

PLENARY, CONCURRENT & INFORMATION SESSIONS

Plenary Session #1 LAFOIP & Legal Potpourri

In this session Geraldine Knudsen will provide information on amendments to the Freedom of Information legislation, Records Retention & Disposal and then open the floor to general legal question that delegates may wish to bring forward.

Plenary Session #2 Internet Child Exploitation (ICE)

Corporal Cory Patterson, a member of the Saskatchewan Internet Child Exploitation Unit (ICE) and has been conducting online investigations concerning predators full time since 2014 will make a presentation that will focus on the global issues of child exploitation, social media and internet safety, protecting children online, and pedophile behaviors.

Concurrent Session #1 Digital Citizenship in Saskatchewan Schools

As technology becomes more embedded in schools, educators have a responsibility to help students realize the potential of technology while avoiding the pitfalls. But how can educational leaders support and encourage the integration of digital citizenship instruction into their schools? This session will go beyond the policy guide, *Digital Citizenship in Saskatchewan Schools*, released in 2015 and reframe the discussion to focus on the potential of technology to effect change and how we can all support our students to learn how to positively contribute to our communities, both in-person and online. [Presenter – Joanna Saunders – Ministry of Education](#)

Concurrent Session #2 Google for Organizations - Collaboration in the Cloud

Google products are now popular in classrooms, but they're still rarely used in education outside of the classroom. However, working in the cloud has tremendous potential for collaboration and many Google products absolutely shine when it comes to collaboration.

In this session you'll learn some of the great time-saving tools available in the Google G Suite group of products. These tools can help you better manage large or small teams, increase document security, and save time. If you have ever had to work with a group of collaborators or manage a large project, this session is for you. [Presenter Rob Geiger Manager of Informational Services Chinook SD](#)

Each session will be presented at 9:00 a.m. and then again at 10:00 a.m.

Plenary Session #3 **Mitigating Risk through School Safety Plan and Emergency Response Protocol development – PROTECTING our Most Valuable Assets, OUR STUDENTS**

Each day, Saskatchewan's 700+ schools are entrusted to provide safe learning environments for students. In the event of an emergency, school safety plans and emergency response protocols can help to maintain calm and keep students and staff safe. This presentation will discuss points to consider when developing useful and standard School Safety Plans and Emergency Response Protocols. Crucial elements in the development of these documents include requirements outlined in the RCMP's SAFE (School Action for Emergencies) Program as well as the Incident Command System (ICS) protocol to ensure that schools are speaking the same language as the first responders we rely on to assist us in emergent situations. The last 10 minutes will provide an overview of a case study in applying these best practices using recent work completed by Prairie Valley School Division (PVSD). **Presenters include Cheryl Riffel who is the RCMP "F" Division SAFE Program Manager for the Province of Saskatchewan, who will be joined by an active RCMP member; Wayne Nogier, a Certified Planner in Emergency and Disaster Mitigation, retired Advanced Care Paramedic and consultant who has worked with several provincial ministries including on projects such as the current Provincial 911 system, Naomi Mellor, Deputy Director/CFO and Lyle Stecyk Superintendent from Prairie Valley SD.**

Vendor Presentations

Something that we started last year where over the lunch hour three vendors, *atrieve*ERP (Roxanne Burton), Powerland Computers (Meaghan Heinrichs), Baragar Systems (Berni Grenier/Jeremy Baisch) and Activity Right (Dave Bodnarchuk) will each make a 45 minute presentation on what their company have to offer Saskatchewan school divisions.

From suggestions received after last year's convention, we have extended the lunch hour so that delegates have ½ hour to simply relax and then at 12:35 take their lunch and head to one of four vendor sessions starting at 12:45 to 1:30 p.m.

Functional Group Meetings

CFO Meetings – group members will engage through presentation or discussion on the following topics:

Provincial Capital & Space Utilization – Ministry of Education – Yvonne Anderson (Joint session with Facilities)

Education Act Regulations Amendments – SSBA Legal Counsel - Geraldine Knudsen

Risk Management – KMPG

USIS – Ministry of Education – Gerry Craswell

Chart of Accounts – Ministry of Education – Doug Schell (joint session with Finance)

Closed Session - General Round Table Discussion

Communications Meetings – group members will engage through presentation or discussion on the following topics:

SSBA Communication Services – SSBA Director of Communications – Jill Welke
Government Communications – Executive Director Communications – Rose Semchuk
Project & Campaign Showcase – functional group members
Round Table Discussion – best practices

Facilities Meetings – group members will engage through presentation or discussion on the following topics:

Provincial Capital & Space Utilization – Ministry of Education – Yvonne Anderson (Joint session with CFO group)
Energy Cost Reductions – Go to Market Lead Sask Power – Meagan Patterson
Kelly Lajeunesse – Lajcon Distributors will present on company service as well as distributing concrete restoration materials.
Round Table Discussion and Best Practice Sharing.

Finance Meetings – group members will engage through presentation or discussion on the following topics:

GSCS Expenses LLS System – Manager of Technology Services – Jim Bennett
BMO Spend Dynamics – Assistance Superintendent of Financial Services – Jeff Swanson/Lori Washkowsky-Lucyk.
USIS – Ministry of Education – Gerry Craswell
Chart of Accounts – Ministry of Education – Doug Schell (Joint session with CFO)
Round Table Discussion – Annual and Loss Reporting – Ministry of Education – Doug Schell

HR-Payroll Meetings – group members will engage through presentation or discussion on the following topics:

Ins & Outs of Personnel Files – SSBA Director of HR – April Blondeau
Mental Health in the Workplace – Mental Health Association – Shannon Patton
CBI Workplace Solutions – Demystifying Mental Health & RTW – Ian Lewis
Do you have an effective Disability Management Program – Laura Derkach
Round Table Discussion – best practice and other topics of interest

Procurement Meetings – group members will engage through presentation or discussion on the following topics:

Trade Policies & Procedures – SSBA Maureen Jickling, Sask Builds Ron Dedmen and Greg Lusk
EGR Sunset – Project Officer Ministry of Education – Liam Choo Foo
Round Table Discussion – Path Forward

Information Technology Meetings – group members will engage through presentation or discussion on the following topics:

CNET – Sask Tel
SETA – Path Forward – SETA Executive Members
USIS – Ministry of Education – Jacob Van deMerue
Round Table Discussion

Transportation Meetings – group members will engage through presentation or discussion on the following topics:

Positive Behavior Intervention –

Transportation Legal Updates – SSBA Legal Counsel – Geraldine Knudsen

Round Table Discussion

Annual General Meeting

Reporting of past years operations

Annual Elections