



**Saskatoon Public Schools**  
Inspiring Learning

saskatoonpublicschools.ca

Saskatoon Public Schools provides high quality education to over 25,000 students in 49 elementary schools, 10 secondary schools, two associate schools, one alliance school, and many off-site educational programs through its more than 2,400 professional and support staff.

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## **SASKATOON PUBLIC SCHOOLS REQUIRES A:**

### **General Manager of Financial Services**

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The General Manager of Financial Services is responsible for calculating and constructing the budget of the school division as well as overseeing the financial and procurement activity of the organization and managing the enterprise-wide risk management program. Key duties include:

- Supervising preparation of audited financial statements and present to the Board of Trustees
- Supporting senior administration in budget preparation and delivery
- Developing and implementing strategies for procurement and accounting that support the division's Strategic Plan
- Analyzing the provincial government funding grant and propose advocacy items to the Board
- Preparing the Capital Fund budget financial statement
- Responsible for the cash flow management and investment activities of the division

The successful candidate will have a University degree in Commerce or Business Administration with a C.P.A. designation (or equivalent) along with a minimum of five years progressively responsible experience in accounting and/or auditing. Knowledge of purchasing will be considered an asset. The successful candidate will also possess an in-depth knowledge and understanding of budget formation and administration as well as generally accepted accounting principles.

The successful candidate will have strong interpersonal and communication skills with the ability to work effectively with senior administration and elected officials. Previous supervisory experience preferred.

The salary range for this position is currently \$133,692 to \$157,284 and we offer a full benefits package and a defined benefit pension plan.

Applicants are requested to complete an online application at <http://www.applitrack.com/Saskatoon/onlineapp/>. This will include uploading a letter of application, a resume and a list of three professional references through our online application process.

**The closing date for applications is February 19, 2019.**

***Applications are encouraged from persons of Aboriginal ancestry  
as we strive to develop a representative workforce.***

*Saskatoon Public Schools wish to thank all applicants for their interest.  
However, only those candidates selected for an interview will be contacted.*

