



P.O. BOX 89 ILE-A-LA CROSSE, SASKATCHEWAN S0M 1C0 PHONE (306) 833-2141 FAX (306) 833-2104

Supervisor of Facilities and Transportation

The Ile-a-la-Crosse School Division #112 requires the services of a Supervisor of Facilities and Transportation. With the retirement of the present Maintenance Supervisor, the board wishes to restructure that position, moving it out of scope and redefining duties. The Supervisor will report directly to the CFO and in the absence of the CFO, to the Director of Education.

The school division consists of two schools, approximately 20 board owned housing units, a maintenance building and a bus garage – all of which are part of the division's preventative maintenance program – and are therefore in very good repair. Transportation services are tendered to a local contractor but the 4 buses, 4 mini-buses, 2 half tons, van, skid steer and Kubota are board owned. The Caretaking staff of six and maintenance assistant are CUPE members.

This will be a hands-on working maintenance position with supervisory responsibilities in the areas of maintenance, caretaking and transportation. Therefore, the ideal candidate will be a Journeyman – plumber, electrician, carpenter or pipefitter preferred. The candidate is to possess a Fireman's certificate and/or Boiler Certification. Work that lies outside of the Supervisor's skill/training set is performed by local contractors as arranged by the Supervisor in consultation with the CFO. Temporary staff is hired for the summer months. The Supervisor and Maintenance Assistant share on-call duties. A valid Driver's License and basic computer skills are required.

The compensation package will be negotiated with the successful candidate at the time of interview. Relocation and Northern Allowances as well as subsidized board owned housing are available.



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Starting date for this position is August 19, 2019 or as arranged with the successful candidate. Please email your resume, complete with the names and contact information of at least 3 current references, copies of your Driver's License and all applicable training tickets and certificates to the undersigned by **Thursday, July 27, 2019 (4 p.m.)**. A recent Criminal Record Check complete with Vulnerable Sector Search will be required. Further information is available by contacting the undersigned by phone or email. The Board thanks all applicants but only those selected for an interview will be contacted.

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