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## Superintendent of Finance Services/Chief Financial Officer (CFO)

Due to the impending resignation of the incumbent, Horizon School Division invites applications for an experienced, progressive, and skilled individual to assume the duties of Superintendent of Finance Services/Chief Financial Officer (CFO) effective at an agreed upon date.

### The Division

The Horizon School Division office is located approximately 100 km east of Saskatoon, in the thriving community of Humboldt, SK. The Division serves approximately 6,500 students in 43 schools located in 32 communities. This progressive Board is known for its strong support for small schools, effective professional development, high teacher engagement, innovative approaches, and sound fiscal management. The Division operating budget for 2019-20 is \$85 million.

### The Role

Reporting to the Director of Education/CEO, Horizon School Division is seeking an effective strategic thinker with excellent supervisory, evaluative, financial, interpersonal, communication, and administrative skills. The CFO is responsible for all functions related to budget preparation and monitoring, financial analysis and reporting, enterprise risk management, internal control design and oversight, accounting, and LAFOIP. The CFO also serves as the corporate secretary to the Board of Education. The successful candidate will provide strong leadership in the area of fiscal responsibility and will ensure the effective and efficient management of resources to support the Board of Education's mission, vision, and values.

### The ideal candidate will:

- possess sound knowledge of internal and external financial budgeting and reporting standards and practices;
- possess the ability to analyze current educational financial trends and provide projections and innovative solutions to financial issues;
- possess an understanding of Saskatchewan education, including educational programming and supports, legislation, capital and operating budgets, and funding; and,
- ensure the alignment of resources with the Ministry of Education's Education Sector Strategic Plan as well as in compliance with The Education Act, 1995 and other relevant legislation and regulations.

### Requirements:

- possess an undergraduate degree in Business Administration, Commerce, or equivalent;
- possess and maintain a professional accounting designation;
- qualify for membership with the Saskatchewan Association of School Business Officials;
- have demonstrated exemplary administrative and supervisory experience and a knowledge of policy driven governance; and,
- have sound knowledge of automated accounting software applications and systems.

Horizon School Division provides a competitive compensation package, including salary, medical, dental, vacation, and pension benefits commensurate with education and recognition of experience.

Information regarding the role may be obtained by consulting the Role Description for the Superintendent of Finance Services/Chief Financial Officer ([AP 476](#)):

Additional information regarding this position may be obtained by contacting, Kevin C. Garinger, Director of Education/CEO  
Horizon School Division No. 205  
Phone: (306) 682-2558

**Accepting applications online via AppliTrack ONLY. Please apply as soon as possible; the posting will remain open until 11:00 PM, July 22, 2019. It is expected that interviews will take place during the week of July 31<sup>st</sup> – August 2<sup>nd</sup>, 2019.**

*We wish to thank all applicants for their interest in employment with the Horizon School Division; however, only those applicants shortlisted for interviews will be contacted. Please note that present and past employers may be contacted. The successful candidate will be required to produce a criminal record check and vulnerable sector check.*