

SASKATCHEWAN ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

Executive Board Meeting Minutes

Held February 16, 2023

MS TEAMS Meeting

Present: President Matt Read, President Elect Kate Holmes, Past President Laurier Langlois, Stephen Bellacera, Joanne Booth, Jason Dunk, Shahid Khawaja, Katherine Kowal, Cindy Laturnas, Jerrold Pidborochynski, Doug Sears

CALL TO ORDER – President Matt called the meeting to order at 9:02 a.m.

22-02-16-23 2) Adopt Agenda

Joanne Booth moved the adoption of the agenda.

Carried

23-02-16-23 3) Adopt Minutes

Laurier Langlois moved the adoption of the December 15, 2022 meeting minutes as presented.

Carried

CONTINUING AGENDA ITEMS

4a) Strategic Planning Updates

Strategic Planning Committee shared updates and March 16, 2023 was set as the date for the next virtual new member orientation.

4b) Operational Reserves Committee Update

An update was provided regarding ongoing dialogue with the Ministry of Education on operational reserves.

4c) Convention 2023

The Executive Director shared a verbal update on preparations for the 77th Annual Convention and Trade Show.

4d) Meeting with Minister Duncan

Prepare for the meeting with Minister Duncan. Questions to be asked of the Minister were reviewed by the executive.

4e) Mentorship Program

Work conducted by the Leadership Development Committee was shared with the executive.

4f) Fraternal Delegates

SASBO will send Jason Dunk to the BC ASBO Convention in May and Matt Read to the Alberta ASBO Convention in June.

NEW BUSINESS

5a) Meet with the Minister

The executive met with the Minister of Education, Dustin Duncan and his Chief of Staff, Mitch Graw.

5b) In Camera Session

24-02-16-23

Jason Dunk moved that the session move to committee.

Carried

Executive Director Valentine left the meeting at 10:56 a.m.

25-02-16-23

Laurier Langlois moved that the Committee Rise and Report.

Carried

26-02-16-23

Jerrold Pidborochynski moved that the Executive approve a 2% salary increase for the Executive Director effective September 1, 2023.

Carried

27-02-16-23

Laurier Langlois move that the Executive approve the expenditure of up to \$20,000 for unanticipated legal expenses.

Carried

DECISION ITEMS

28-02-16-23 6a) Approval of New Members

Cindy Laturnas moved the approval of new members as listed:

Carried

Division	Name	Position
Prairie Valley	Brent Nadon	Deputy Director/CFO
Saskatoon Public	Jennifer Lyons	Manager of Communications
Saskatoon Public	Christine McAlpine	Communications Coordinator
Prairie South	Trevor Payne	Supervisor of Facilities
Regina Public	Rudy Utshick	Purchasing Manager
Good Spirit	Heather Morris	Executive Services Supervisor

29-02-16-23 6b) Approval of New Associate Members

Doug Sears moved approval of the new associate members as listed.

Carried

Division	Name	Position
SSBA	Jill Welke	Director of Communications
Good Spirit	Lauren Denysek	Learning Support Assistant

- 30-02-16-23 6c) Budget 2023-2024**
Kate Holmes moved the adoption of the association budget as presented and amended. *Carried*
- 31-02-16-23 7) Financial Reports**
Doug Sears moved approval of the financial reports as presented. *Carried*
- 32-02-16-23 8) Executive Director Report**
Laurier Langlois moved approval of the Executive Director report as presented. *Carried*
- 33-02-16-23 9) President's/President Elect/Past President/Functional Group Director's Reports**
Jason Dunk moved approval of the reports as presented. *Carried*
- 10) Dates/Times for April Executive meeting**
Meeting date was set for 1:00 p.m. on April 18 at the convention hotel.

ADJOURN

- 34-02-16-23** Jason Dunk moved that the meeting be adjourned. *Carried*

The meeting adjourned at 2:58 p.m.

Matt Read
President

Jaime Valentine
Executive Director