

SASKATCHEWAN ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

Executive Board Meeting Minutes

Held October 27, 2022

MS Teams Meeting

Present: President Matt Read, President Elect Kate Holmes, Past President Laurier Langlois, Joanne Booth, Jason Dunk, Katherine Kowal, Sandy Kuglin, Cindy Laturnas, Jerrold Pidborochynski, Doug Sears, Carie Stockbrugger

CALL TO ORDER – President Matt called the meeting to order at 9:00 a.m.

01-10-27-22 2) Adopt Agenda

Jason Dunk moved the adoption of the agenda.

Carried

02-10-27-22 3) Adopt Minutes

Laurier Langlois moved the adoption of the August 18, 2022 meeting minutes as presented.

Carried

CONTINUING AGENDA ITEMS

4a) Strategic Planning Updates

Strategic Planning Committee chairs shared updates and November 22 was set as the date for the first virtual new member orientation.

4b) Operational Reserve Committee update

Verbal updates were shared on ongoing work of the committee and conversations with the Ministry around operational reserves and operating grant distribution.

4c) Convention 2023

The Executive Director shared a verbal update on preparations for the 77th Annual Convention.

03-10-27-22 4d) Policy Review

Laurier Langlois moved that SASBO adopt the recommended changes to the Association Investments and Life Membership Recognition policies.

Carried

NEW BUSINESS

- 5a) Review Draft Provincial Education Plan 2023-2030**
The Executive reviewed the draft Provincial Education Plan 2023-2030 and will provide feedback to the Ministry on the plan.
- 5b) Hotel RFP**
The terms of the request for proposal for convention hotel services were reviewed and will be sent out to eligible vendors.
- 5c) Cyber Security WAG Update**
IT Director Jason Dunk provided a verbal update on the work of the Cyber Security Working Advisory Group.

DECISION ITEMS

- 04-10-27-22 6a) Approval of New Members**
Cindy Laturnas moved approval of new members as listed: *Carried*

Division	Name	Position
Prairie Valley	Sean Leslie	Communications Specialist
Prairie Valley	Kayla Edgerton	Accountant & Project Specialist
Northwest	Virginia Calvert	Transportation Officer
Light of Christ	Becki Schell	HR Administrator

- 05-10-27-22 6b) Approval of New Associate Members**
Kate Holmes moved approval of the new associate members as listed. *Carried*

Division	Name	Position
SSBA	April Blondeau	Senior Consultant, HR
Holy Family	Kari Erlo	Payroll/HR Administrator
Living Sky	Amanda Risling	HR Administrator

7) Financial Reports

- 06-10-27-22** Jerrold Pidborochynski moved approval of the financial report as presented. *Carried*

- 07-10-27-22 8) Executive Director Report**
Laurier Langlois moved approval of the Executive Director report as presented. *Carried*

08-10-27-22 9) President's/President Elect/Past President/Functional Group Director's Reports

Laurier Langlois moved that the verbal Presidents, Past President, President Elect and Functional Group Directors' reports be approved as presented.

Carried

10) Dates/Times for December Executive meeting

Meeting date and time was discussed.

ADJOURN

09-10-27-22 Jason Dunk moved that the meeting be adjourned.

Carried

The meeting adjourned at 1:38 p.m.

Matt Read
President

Jaime Valentine
Executive Director