

SASKATCHEWAN ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

Executive Board Meeting Minutes

Held December 14, 25, 2023

Prairie Valley School Division

Present: President Kate Holmes , President Elect Jesse Green, Stephen Bellacera, Katherine Kowal, Ashley Kuntz, Derrick Kunz, Jerrold Pidborochynski, Doug Sears, Andy Verhaeghe, Past President Matt Read

Regrets: Keith Chapman

CALL TO ORDER – President Kate called the meeting to order at 1:07 p.m.

76-12-14-23 2) Adopt Agenda
Andy Verhaeghe moved the adoption of the agenda as amended. *Carried*

77-12-14-23 3) Adopt Minutes
Derrick Kunz moved the adoption of the October 19, 2023 meeting minutes as amended. *Carried*

CONTINUING AGENDA ITEMS

4a) Strategic Planning and Convention 2024
Strategic planning and convention 2024 were reviewed.

78-12-14-23 Doug Sears moved to increase conference registration fees to \$550 for delegates and \$850 for exhibitors. *Carried*

4b) Operational Reserves Committee Update
Jerrold Pidborochynski presented to the executive on the work of the Operational Reserves subcommittees.

79-12-14-23 4c) Professional Standards Handbook
Katherine Kowal moved the adoption of the Professional Standards Handbook 2023. *Carried*

80-12-14-23 4d) 2022-2023 Financial Review
Ashley Kuntz moved approval of the financial statements review presented by Stewart, Gee, Murray and Sen with a minor wording change in note 5. *Carried*

4e) Executive Director Recruitment
Recruitment timeline was reviewed.

NEW BUSINESS

- 6a) Prepare for meeting with Minister Jeremy Cockril**
Discussion.
- 6b) Prepare for meeting with Education Critic, Matt Love**
No discussion.
- 6c) Cyber Insurance Coverage**
Discussion.
- 6d) Meeting with Education Funding Branch**
The Executive met with Angela Chobanik, Executive Director Education Funding to review the budget cycle for the Ministry of Education.
- 6e) SASBO LinkedIn Account**
Jesse Green will look into creating a SASBO LinkedIn account.

DECISION ITEMS

- 7a) Approval of New Members**
None at this time.
- 7b) Approval of New Associate Members**
None at this time.
- 81-12-15-23 8) Financial Reports**
Doug Sears moved approval of the financial reports as presented. *Carried*
- 82-12-15-23 9) Executive Director Report**
Jerrold Pidborochynski moved approval of the Executive Director report as presented. *Carried*
- 83-12-15-23**
Doug Sears moved to award Rhonda Saathof with a life membership in SASBO at the 2024 convention. *Carried*

- 84-12-15-23 10) President's/President Elect/Past President/Functional Group Director's Reports**
Katherine Kowal moved approval of the reports as presented. *Carried*
- 11) Date/time for August Executive Meeting**
Next meeting details were discussed.

ADJOURN

85-12-15-23 Doug Sears moved that the meeting be adjourned. *Carried*

The meeting adjourned at 12:08 p.m.



Kate Holmes
President

Jaime Valentine
Executive Director