

SASKATCHEWAN ASSOCIATION OF SCHOOL BUSINESS OFFICIALS

Executive Board Meeting Minutes

November 27-28, 2025

Regina Catholic School Division

Present: President Josh Kramer

President Elect Ryan Martin

Past President Jesse Green

Directors: Ashley Kuntz, Daniel Burke, Michael Zummack, Aaron Baumgartner, Ryan Hall,
Twylla West, Shauna Laucher, Tanya Biesenthal

Executive Director Scott Gay

Regrets:

CALL TO ORDER – President Josh called the meeting to order at 1:13 p.m.

134-11-27-25 2) Adopt Agenda

Daniel Burke moved the adoption of the agenda.

Carried

135-11-27-25 3) Adopt Minutes

Ryan Hall moved the adoption of the October 16, 2025 meeting minutes.

Carried

CONTINUING AGENDA ITEMS

4a) Strategic Planning

The leads of the strategic planning committee provided updates on the work of their committees.

- Leadership Development Committee-Josh
- Member Services Committee-Jesse
- Shared Technology Site Committee-Aaron
- Member Engagement Committee-Twylla
- Indigenous Relations Committee-Tanya

4.a.1 2026 Strategic Planning

4b) 2024-2025 Financial Review-Draft Financial Statement Feedback and Discussion

5. NEW BUSINESS

- a. **Prepare for the Meeting with the Deputy Minister**-Questions were generated to foster discussion with Deputy Minister Clint Repski, Angela Chobanik, and Charlotte Schriml
- b. **Draft Plans for the 2026 Convention**-An update of the 4 plans for the 2026 convention were shared and discussed.
- c. **SSBA Legal Support for Convention 2026**-Potential topics were generated by the Executive.
- d. **Maximizing the SASBO TEAMS Technology**-Deferred to the February meeting.
- e. **Planning for a Meeting with Deputy Directors on Mentorship Program**

6. DECISION ITEMS

136-11-28-25 6a) Approval of New Members-October 16, 2025 meeting

Member's Name	School Division	Functional Group
Gerald Palmer	Prairie Valley SD	Facilities
Derek Blais	Saskatchewan Rivers SD	Facilities
Kevin Fetsch	Regina Catholic Schools	Technology
Jesse Forsyth	South East Cornerstone SD	Transportation
Melanie Bonnah	Lloydminster Public SD	CFO
Devin Martens	Chinook SD	Facilities

Jesse Green moved the approval of new members as listed:

Carried

137-11-28-25 Approval of New Members-November 27-28 meeting

Member's Name	School Division	Functional Group
Andrea Chrun	Saskatoon Public Schools	Facilities
Jacie Patzer	Saskatoon Public Schools	Facilities
Travis Kelln	Chinook School Division	Transportation
Eric Duhaniuk	Christ the Teacher SD	Facilities

Twylla West moved the approval of new members as listed:

Carried

Associate Fee adjustment -Move to \$100 for Associate Membership and add to the Strategic plan and we need to have a clearer grasp of the role of the Associate membership. Discuss the different roles and then we return to this in February.

138-11-28-25 7) Financial Reports

Ryan M. moved approval of the October financial reports as presented.

Carried

139-11-28-25 Shauna Laucher moved approval of the November financial reports as presented.

Carried

140-11-28-25 8) Executive Director Report

Ashley Kuntz moved approval of the October Executive Director report as presented.

Carried

141-11-28-25 Tanya Biesenthal moved approval of the Executive Director report as presented.

Carried

142-11-28-25 9) President's/President Elect/Past President/Functional Group Director's Reports
Ryan Martin moved approval of the reports as presented. *Carried*

10) Date/time for February Executive Meeting
Next meeting details were discussed. The February meeting will be held on TEAMS on February 26, 2026.

143-11-28-25 10) ADJOURN Daniel Burke moved that the meeting be adjourned. *Carried*

The meeting adjourned at 1:22 pm.



Josh Kramer
President



Scott Gay
Executive Director