

**SASKATCHEWAN ASSOCIATION OF SCHOOL BUSINESS OFFICIALS
2025 ANNUAL GENERAL MEETING
FRIDAY, MAY 9, 2025 – 11:00 A.M.**

Minutes of the 2025 Annual General Meeting of the Saskatchewan Association of School Business Officials held May 9, 2025 – Delta Downtown Hotel, Saskatoon, Saskatchewan.

Annual General Meeting Agenda

- 1. Call to Order:** President Jesse Green called the annual general meeting to order at **11:00 a.m.** and verified more than 86 members were present which met quorum.
- 2. Approval of 2025 AGM Agenda:**
Motion: Raquel Spilchuk
THAT the 2025 Convention Annual General Meeting agenda be adopted as presented. **Carried**
- 3. Approval of the 2024 Annual General Meeting Minutes**
Motion: Twylla West
THAT the minutes of the 2023 Annual General Meeting of be approved as presented. **Carried**
- 4. Financial Statement Review**
Motion: Joel Lloyd
THAT the 2023-2024 Review of SASBO's Financial Statements by Stewart, Murray, Gee and Sen be received as presented. **Carried**
- 5. Appointment of Auditor/Financial Reviewer**
Motion: Tanya Biesenthal
THAT SASBO resolves not to appoint an auditor for the fiscal year ending August 31, 2025, in accordance with Section 13-7(1) of *The Non-Profit Corporations Act, 2022*. **Carried**
Motion: Tanya Biesenthal
THAT SASBO appoints Stewart, Gee, Murray & Send CPA LLP to conduct a review of the Association's financial statements for the fiscal year ending August 31, 2025, in accordance with Section 13-7(1) of *The Non-Profit Corporations Act, 2022*. **Carried**
- 6. 2025-2026 Budget**
Motion: Joel Lloyd

THAT the association budget for the 2025-2026 fiscal year with revenue of \$233,675 and expenses of \$240,700 resulting in a deficit of \$7,025 be adopted as presented.

Carried

7. Election Report – Past President Kathryn Holmes

Motion: Derrick Kunz

THAT the slate of newly elected executive members for the 2025-2026 fiscal year be received.

Carried

8. Reports were presented from the Executive and Primary Employment Category Directors

Motion: Josh Kramer

THAT the executive and functional group verbal reports be received as presented.

- a. President – Jesse Green
- b. President Elect – Josh Kramer
- c. CFO Group – Daniel Burke
- d. Finance Group – Betsy Chan for Ashley Kuntz
- e. Transportation Group – Ryan Hall for Andy Verhaeghe
- f. Information Technology Group – Keith Chapman
- g. Communications Group – Derrick Kunz
- h. HR/Payroll Group – Shauna Lacher
- i. Facilities Group – Ryan Martin
- j. Procurement Group – Stephen Bellacera

Carried

9. **Other Association Business**

No other business was brought forward.

10. **Adjournment**

Motion: Keith Chapman

THAT the 2025 Annual General Meeting be adjourned.

Carried

The meeting adjourned at 11:54 p.m.

Jesse Green, President

Scott Gay, Executive Director